



LiUNA! LOCAL 506 TRUST ADMINISTRATION

LiUNA Local 506 Trust Administration
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October 23, 2017

RE: Benefit Trust Fund Administration Transition - November 1, 2017

We are pleased to advise that on July 21, 2017, LiUNA Local 506 and the Board of Trustees of the LiUNA Local 506 Benefit Trust Funds unanimously approved a motion to change the Administrative Agent of the Trust Funds from Global Benefits Inc. to Benefit Plan Administrators Limited effective November 1, 2017.

This transition will be seamless to the membership and will result in various improvements to the Benefit Plans and service to the members and their eligible dependents.

Please find enclosed with this letter your new Prescription Drug Benefit Card(s) to be used for all claims incurred on or after November 1, 2017. (It is imperative that you discard all of your old Drug Cards with the Global Benefits logo as they will not be honoured after November 1, 2017).

- We are pleased to announce that as part of our commitment to improvements we will open a Benefits Office located at LiUNA Local 506. Benefit Plan Administrators Limited will have employees in this office to directly service the membership in various languages. It is anticipated that the Benefits Office will be open for business on January 1, 2018. More detailed information will be provided to the membership as this date approaches.
- It is the mandate of LiUNA Local 506 and the Boards of Trustees to undertake a complete review of the current state of the benefit programs and, where feasible, make enhancements for all the members, retirees and their eligible dependents.
- The new Administrative Agent will be introducing a website that will provide convenient access to the benefits and provide full descriptions of the benefits offered under the various Trust Funds along with the eligibility provisions and requirements. It is anticipated to launch January 1, 2018.
- Enclosed is a Member Information Form that you are **required** to complete in full and return in the self addressed, prepaid postage envelope provided to ensure that the new Administrative Agent has the most up to date information on file as well as to ensure you receive all the benefits for which you may be eligible.